



Lees Brook Academy

Friday 15th December 2023

Dear Parents and Carers,

As we come to the end of a very busy term, I would like to take this opportunity to thank you for all your support. Please have a look through our newsletter which will be sent out next week to see all the wonderful things that have taken place this half term.

Uniform

It is vital that all students have the correct uniform when they return in January including a bag, school equipment, a school tie for their year, correct trousers (no leggings) and correct school shoes (as well as the rest of the uniform). Please see the academy website for our full uniform list. Students who are not wearing the correct uniform will not be able to attend their usual lessons and will be placed in the ILU until the issues are resolved. We are aware that many people may be struggling financially at present, if you are struggling with the cost of uniform please email us on schoolinfo@leesbrook.co.uk detailing your child's name and individual circumstances where we can offer support where possible.

Attendance and Punctuality

It is vital your child attends school every day in order to maximise their outcomes from school and build the skills they need as they move into adult life. You can view your child's current and detailed attendance on the G4S app. This includes their lesson attendance and punctuality. Please remember to contact the school using the Weduc app or by calling every day that your child is absent. Please be advised that after the third day of absence, medical evidence is required e.g. a doctor's appointment slip. Please try to make routine appointments outside of school hours where possible.

Your child will be expected in the school gates at their line ups at 8:25am. Students arriving after the gate closes at this time will be issued with a 45 minute after school detention. Students persistently late may be issued with a 1.15h after school detention. Students should arrive to every lesson on time. If a child is more than 5 minutes late to a lesson, they will be marked as late and receive a 45 minute after school detention.

Staff Leaving

The end of term is often a time to say goodbye to much-valued members of staff and I am sure you would want to join me in warmly thanking them for their brilliant, lasting, contribution to the school and wish them the very best for the future. At the end of this term, we say farewell and pass our best wishes to Mr Barlow – Teacher of Technology.

A final reminder, that our academy is closed from 12.15pm on Friday 22nd December until Tuesday 9th January. This means our phone lines are unmanned during this time. You can email schoolinfo@leesbrook.co.uk and our team will prioritise these emails when they return on 9th January.

I would like to take this opportunity to wish you all a very merry Christmas and a peaceful new year. All students return to school at 8.25am on Tuesday 9th January, and we look forward to welcoming them back then.

Best Wishes

A handwritten signature in black ink, appearing to be 'Clare Watson', with a long, flowing horizontal line extending to the right.

Clare Watson

Principal