



## Lees Brook Academy

17/2/2023

Dear Parent/Carer,

I am writing to inform you about an important update regarding the use of time-out cards at Lees Brook Academy.

Following a review, we have decided to remove all current time-out cards held by students. This decision has been made to ensure that we continue to promote positive behaviors and to maintain a calm and purposeful learning environment for all students.

Moving forward, we will be reissuing time out cards to those students who are permitted to have them following the review. These new cards will be distributed in due course and will come with clear guidelines outlining their appropriate use and when they can be used.

I want to reassure you that the removal of the current time out cards and the introduction of new ones is a positive step towards enhancing our school's behavior policies. We believe that it will help to foster a more supportive and positive learning environment for all students, allowing them to reach their full potential.

If you have any questions or concerns about this update, please do not hesitate to get in touch with us. We are committed to ensuring that you are fully informed about our school's policies and procedures and that your child's educational experience at Lees Brook Academy is a positive one.

Thank you for your continued support and understanding.

Yours sincerely,

Mr C Hunter

Assistant Principal

Lees Brook Academy