



**Lees Brook
Academy**

Monday 12 December 2022

Dear parents & carers,

End of Term Arrangements

I am just writing to inform you of the end of term arrangements for Wednesday 21st December 2022. We will be having an earlier finish on this last day, with students leaving the academy at **12:15pm**. Please see the timings below:

8.40am Tutor time

9.05am Lesson 1

10.05am Lesson 2 - (attendance advent star prize awarded at 11am!)

11.05am Extended break

11.35am Lesson 3 - All students with form tutors.

12.15pm - Students dismissed

The school will reopen for students on **Monday 9th January 2023**. Students entitled to a Free School Meal should use the canteen at morning break.

May I take this opportunity to wish you all a wonderful Christmas break and I look forward to your child's safe return in January 2023.

Yours sincerely

Mrs C Watson
Principal