

5 July 2021

Dear Parents/Carers

## **Launch of New School Behaviour System**

I am writing to outline the **new** behaviour system that will be implemented at Lees Brook School in the new academic year, commencing September 2021. Please take the time to read and familiarise yourselves with the new system so that we can work together to support all of our students.

The new behaviour system is being implemented to support four key priorities:

1. Ensuring disruption free lessons so that students can learn and make progress
2. Ensuring good conduct around school at all times
3. Supporting students to wear uniform correctly and ensuring that they are in possession of basic equipment so that they can engage fully in lessons
4. Securing excellent attendance

We believe that the new system will improve standards in all areas. The support of all of parents/carers is vital in the implementation of this and we very much look forward to continuing our work together.

### **How the new system works:**

The new behaviour system is based on a tried and tested model that is in place in all the Archway Schools. It is simple to follow, and students are held to account in a consistent way.

### **In summary:**

- All students will start each lesson with the opportunity to be successful. Each lesson is seen as a fresh start and students can earn positive points. Students will start the lesson on '0' points and can will earn additional points for excellent behaviour and conduct.
- Unacceptable behaviour will be sanctioned through a graduated system so that students are given the opportunity to correct their behaviour. If poor behaviour persists a sanction is then issued.
- Students may also be sanctioned for poor behaviour which occurs outside of lessons. Again, this will be logged on the school's system and sanctioned appropriately.

### **Detention System**

**You will note that students may be issued with a detention on the same day as the negative behaviour occurred.** This is a change from our current policy but brings the school in to line with other schools in the Archway Trust.

**Detentions will run every day after school, in the Main Hall or curriculum areas.** Detentions will be staffed by members of the SLT, Middle Leaders and the Pastoral Team.

**Students will attend detention on the same day when the poor behaviour occurred in school before the end of Period 4. Behaviour infringements that occur during Period 5 will rollover to the following day.**

If a student receives a detention, a text message will be sent to Parents/Carers in a timely manner informing them that their child will have a detention on that day. Parents and Carers will be informed by a member of the Pastoral team via telephone, if their child refuses to attend a detention.

### **Rewards**

During lessons students will also be given the opportunity to earn positive points in recognition of their excellent conduct.

**Rewards are an important part of the behaviour policy.** Positivity does have an impact upon how a student behaves and the choices that they make. The main way that we reward students is through positive points which can be used for students to 'cash in' for prizes. Students will also be recognised for their role within the community and for upholding the values of the Academy. This will be rewarded throughout the academic year, through Year assemblies, whole school assemblies, positive calls and postcards home and end of year celebrations.

### **Toilets and Toilet Passes**

Students will only be permitted to use the toilet before school, during breaks, lunchtimes and supervised lesson change-overs. Students will not be permitted to use the toilet during lessons unless they have been issued with a toilet pass by their Head of Year.

### **Mobile Phones**

All mobile phones must be switched off before students enter the school. If a student is seen on a mobile phone or listening to music, both the phone and the headphones/buds will be confiscated and placed in a locked cupboard in the Year area or the Main Reception.

All phones are to be returned to students at the end of the school day. Where there is more than one incident, Parents/Carers will be expected to come into the school to collect the phone or headphones/buds.

Any student refusing to hand over their phone will be supported by Heads of Year. Persistent refusal to hand over a mobile phone will result in the student being placed into isolation after a discussion with Parents/Carers and potentially, a fixed-term exclusion.

### **Uniform and PE/Dance Kit**

We expect all our students to follow our uniform policy and dress smartly, and in the correct clothing. This includes footwear, and the wearing of trainers is not allowed, other than for PE lessons.

As a polite reminder, hooded sweatshirts are not permitted in school as part of their dress code. If your son/daughter is having any piercings over the summer holidays, please ensure this happens at the start, to enable studs to be removed for the new academic year.

**Cycling**

As a school, we recommended the use of cycling helmets when riding to and from school. If travelling to school by bicycle, students must dismount at the gates and walk into school. Failure to do so may result in the bicycle staying at home.

I would like to take this opportunity to thank you for your continued support, and look forward to our new academic year.

Yours sincerely

A handwritten signature in black ink that reads "Zoe House". The signature is written in a cursive style with a large initial 'Z'.

Zoe House  
Principal