

BEHAVIOUR AND REWARDS

Statement of Practice



LEES BROOK
COMMUNITY
SCHOOL

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Introduction

Following the school rules and adherence to the schools dress code policy is a condition of admission into the school. The school rules and full Behaviour and Anti-Bullying Policy are displayed around school and on the school website.

Lees Brook Community School continues to value and appreciate the positive contributions that pupils make in lessons and in the wider school community. In recognition of this we have established a rewards policy to reward pupils for their efforts.

Statement of Practice Behaviour and Rewards

These non-negotiable for students are fundamental to Lees Brook's Behaviour Policy:

- Pride is taken in written work and is well presented
- Listen carefully when others are talking
- Good manners, respect and politeness
- Good effort shown
- Equipment
- Homework completed to the required standard
- Accepting consequences/attending detentions when issued
- Arrive on time and settle to work quickly

The development of good relationships between staff and students is central to the success of Lees Brook. All staff in the school set high standards of behaviour and endorse the school rules. If a student decides not to follow the school rules or our lesson expectations the following consequences will be imposed:

Consequence 1 -C1

A C1 will be issued to students who do not meet our lesson expectations or the equipment for learning expectations of the lesson. Repeat offenders for C1's will escalate to C2's. If a student is issued a C1 it also removes the R1 reward point.

Consequence 2 - C2

A C2 will be issued to student's whose behaviour warrants a detention which will be set and actioned by the class teacher. A C2 can be sanctioned by either a break, lunchtime or after school detention. If a student is issued a C2 it also removes the R1 reward point.

Consequence 3 - C3

A C3 will be issued to student's whose behaviour requires intervention from a member of the Senior Leadership Team or Behaviour Support staff. If a student receives a C3 the minimum sanction issued is an after school detention set for the same day. If a student fails to attend the after school detention students will spend the following day in our on-site exclusion centre. A student issued with a C3 also removes the R1 reward point.

Internal Exclusion Centre/Off-Site Seclusion/Fixed Term Exclusion/Permanent Exclusion

More serious incidents may lead to students being placed in either our, or a partner schools on-site exclusion centre. Persistent poor behaviour or a serious breach of the schools Behaviour Policy will result in either a fixed term or permanent exclusion from school. Ladder of Consequences

C1: Administered by the class teacher or form tutor

Examples of what a C1 may be issued for include:

- Talking over a teacher or other students
- Failure to bring basic lesson equipment
- Breaking dress code policy
- Arriving late to lesson
- Eating in class

C2: Administered by the class teacher or form tutor

Examples of what a C2 may be issued for include:

- Arriving to school late
- Persistent disregard for 'behaviour for learning' (C1)
- Lack of effort
- Disruptive behaviour
- Inappropriate comment/behaviour
- Physical contact
- Name calling
- Failure to hand in homework on time or to the required standard
- Failure to attend a Faculty detention

C3: Administered by the class teacher, form tutor or Head of Year

Examples of what a C3 may be issued for include:

- Defiance to a member of staff
- Persistent disruptive behaviour
- Swearing/Inappropriate language
- Leaving the lesson without permission
- Fighting
- Bullying
- Endangering health and safety

Internal Exclusion Centre/Off-Site Seclusion/Fixed Term Exclusion/Permanent Exclusion: Administered by Heads of Year, Behaviour Lead or Hedteacher

Examples of what on-site exclusions, fixed or permanent exclusions may be issued for include:

- Verbal abuse/threatening behaviour towards a pupil/adult
- Physical assault against a pupil/adult
- Bringing the school, our students or staff into disrepute through social media
- Drugs or alcohol
- Bullying including racially sensitive and homophobic

- Damage or theft
- Inappropriate sexual behaviour

The school has a wide range of consequences or sanctions available to discipline poor behaviour from students. These include:

- A loss of social time at break or lunchtime through a call back from a member of staff
- A break, lunchtime or after school detention
- Behaviour report
- Placed in a Learning Director's classroom for the remainder of the lesson
- Withdrawal from lessons to work in the Behaviour Support Centre (this carries an automatic after school detention)
- Placement in the school's internal exclusion centre
- Placed at partner school's on-site exclusion centre
- Fixed term exclusion from school
- Permanent exclusion from school
- Fresh Start program

Fixed Term Exclusions

A decision to exclude a student for a fixed term will be taken by the Headteacher in response to a serious or persistent breach of the school's Behaviour Policy. Following a fixed term exclusion, a formal readmission meeting is held with the student and parents/carers. Ideally this will take place prior to a student returning to lessons. In cases where this is not possible, a meeting will be held with the student and member of SLT and the conditions of readmission will be discussed with the student. In most cases a post-exclusion monitoring card will be issued.

When a decision has been taken to exclude a student, the Designated Safeguarding Lead or a nominated Deputy will assess any potential risk to the student resulting from them not being in school. The outcome of the risk assessment, and any mitigating actions, will be recorded in the school's safeguarding records.

SEN

For pupils with SEN, reasonable adjustments will be made when issuing consequences as and where appropriate.

Mental Health

For pupils with mental health conditions, reasonable adjustments will be made when issuing consequences as and where appropriate.

Searching, Screening and Confiscation

The Headteacher and authorised staff (Senior Leadership Team, Heads of Year, Behaviour and Safeguarding team) have a statutory power to search pupils or their possessions, without consent, where they have reasonable grounds for suspecting that the pupil may have a prohibited item. Pupils do have the right to expect a reasonable level of personal privacy.

If a member of staff suspects a pupil has a banned item in his/her possession, they can instruct the pupil to turn out his or her pockets or bag and if the pupil refuses, the teacher can apply an appropriate punishment as set out in the school's behaviour policy.

Staff must be the same sex as the pupil being searched; and there must be a witness (also a staff member) and, if possible, they should be the same sex as the pupil being searched. There is a limited exception to this rule. You can carry out a search of a pupil of the opposite sex to you and / or without a witness present, but only where you reasonably believe that there is a risk that serious harm will be caused to a person if you do not conduct the search immediately and where it is not reasonably practical to summon another member of staff. Teachers can only undertake a search without consent if they have reasonable grounds for suspecting that a pupil may have in his or her possession a prohibited item.

The powers allow school staff to search regardless of whether the pupil is found after the search to have that item. This includes circumstances where staff suspects a pupil of having items such as illegal drugs or stolen property which are later found not to be illegal or stolen.

Mobile Phones

Material on the device that is suspected to be evidence relevant to an offence, or that is a pornographic image of a child or an extreme pornographic image, should not be deleted prior to giving the device to the police.

There is no need to have parental consent to search through a young person's mobile phone if it has been seized in a lawful 'without consent' search and is prohibited by the school rules or is reasonably suspected of being, or being likely to be, used to commit an offence or cause personal injury or damage to property.

To reinforce the partnership between home and the school, we ask all students and parent/guardians to read and adhere to this agreement.

Home School Agreement

To reinforce the partnership between home and the school, we ask all students and parent/guardians to read and adhere to this agreement.

As a student at Lees Brook Community School you agree that you will:

- Attend regularly and arrive at registration and all lessons on time
- Wear the correct dress code and adhere to rules regarding hair, make-up and jewellery
- Behave appropriately and work hard in lessons to achieve targets set with your teachers
- Fully adhere to the Behaviour and Bullying policy
- Ensure your mobile phone is switched off and in your school bag
- Behave well on the journey to and from school
- Show respect to the local community and to all staff and students
- Respect and care for property belonging to other students and the school
- Take care of your planner, use it correctly and record all homework and communication
- Adhere to the school's online safety advice and do not upload any images, videos or messages onto social media that bring the school into disrepute

With a focus on support and communication, as a parent/guardian you agree that you will:

- Make sure your son/daughter attends the school every day on time and properly equipped and notify us on the morning of any absence
- Not take your son/daughter on holiday during term time
- Ensure your son/daughter adheres to the school's Dress Code Policy including hair, make-up and jewellery
- Fully support the school's Behaviour and Anti-Bullying Policy

- Remind your child that their mobile phone should be switched off and out of sight at all times during the school day
- Insist your son/daughter completes all homework to a high standard
- Check and sign your son/daughter's planner every week
- Attend Subject Evenings and Form Tutor Evenings throughout the year
- Support the school's online safety advice and do not upload any images, videos or messages onto social media that bring the school into disrepute
- Ensure your son/daughter wears a cycle helmet if they ride a bike to school ☑ Agree to pay for any damage caused to school property by your child.

Rewards

Lees Brook Community School continues to value and appreciate the positive contributions that pupils make in lessons and in the wider school community. In recognition of this we have established a rewards policy to reward pupils for their efforts.

- Pupils are rewarded day to day using the Class Charts system. Parents and carers receive live updates when their youngster exceeds expectations in school. These achievements are celebrated during a half termly Head of Year assembly.
- Letters, e-mails, and text messages are regularly sent by teaching staff and the Heads of Year as well as members of the Senior Leadership Team to recognise exceptional performance and attitude to learning.
- Exemplary behaviour records are celebrated alongside the achievement of 100% attendance at key points in the year with students receiving a Golden Ticket certificate and prize.
- A consistently positive behaviour and attitude record gives students the opportunity to be considered for a place on a rewards trip. Examples might include a visit to a theme park or to a skating rink.
- Head's Breakfast: Pupils who have achieved particularly well or accumulated the most reward points are invited to have breakfast with the headteacher so that efforts and achievements can be acknowledged in person*

There are 3 stages to the Class Charts Rewards System:

R1 (Reward 1) – Meeting Classroom Expectations

R1 is awarded to all pupils who receive no behaviour consequences or sanctions during the school day. This means that for each of their 5 lessons that day pupils have met all classroom expectations as outlined below. If a pupil achieves R1 then they will be awarded 5 reward points at the end of the school day, one for each lesson they have attended. If a pupil hasn't met classroom expectations at any point during the day then they are not awarded the R1.

The purpose of the R1 is to recognise those pupils who consistently meet our high expectations and are role models in school.

R1 Criteria – Classroom Expectations:

Pride is taken in written work and it is well presented
 No talking over teachers or other students
 Good manners, respect and politeness
 Good effort shown
 Correct equipment
 Homework completed to the required standard
 Homework handed in on time

Accepting consequences

Arriving on time and settling to work quickly

R2 Criteria (Reward 2) – Exceeding Classroom Expectations

R2 is awarded to a pupil who exceeds lesson expectations. It may also be awarded out of the classroom if it meets the criteria outlined below. This will be awarded by the classroom teacher or the member of staff involved. An R2 is worth 3 reward points and there is no limit to the amount of R2s that can be awarded to a pupil in a school day.

R2 Criteria:

Good/Outstanding work

Outstanding effort

Excellent achievement

Improvement shown

Contribution to the life of the school

Random act of kindness

Community spirit

Good teamwork

R3 (Reward 3) – Achieving Something Special

R3 is awarded for something exceptional and considered to be an outstanding achievement. An R3 is worth 10 points. Teachers or members of staff involved request an R3 to be awarded to a pupil by informing their Head of Faculty or Head of Year. This ensures achievement is promoted and widely recognised and monitors the consistency of R3 points given across the school.