

## **Determined Admission Arrangements for September 2022**

Lees Brook Community School is an Academy which is part of the Archway Learning Trust and does not select on the basis of ability.

Our Published Admissions Number (the number of places in each year group) is 219.

Applications for a place at Lees Brook Community School for September 2022 should be made by stating the school as a preference on the Derby City Education Authority common application form. This form must be returned to Derby City Council by the closing date of 31<sup>st</sup> October 2021.

Where applications exceed the number of places available in the appropriate year group (after the admission of pupils with Statements of Special Educational Needs where Lees Brook is named in the Statement), the following criteria are applied by the Governing Body in the order set out below:

1. Children who are looked after (in the care of or accommodated by Derby City Council or another local authority). See note below.
2. Children who appear to Derby City Council to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.
3. Children who are both living in the catchment area served by the school and have brothers or sisters still attending the school at the time of their admission.
4. Other children living in the catchment area at the time of admission. For those families who move after the closing date, but before the offer date, the Local Authority will assess applications from the address where the parents were living at the closing date, and reassess applications on the National Offer Date.
5. Children who do not live in the catchment area served by the school but who have brothers or sisters attending the school at the time of their admission.
6. Other children whose parents have stated Lees Brook Community School as a preference on the common application form.
7. Children whose parents stated Lees Brook Community School as a preference on the common application form but did not return the form to Derby City Education Authority by the closing date.

In categories 3 to 6, when choices have to be made between children satisfying the same criteria, children living nearest to the school, measured by a straight line between their residence and the school, have priority. In category 7, places will be allocated in the same order of priority as for categories 3 to 6. Where children in category 7 have equal priority, places will be allocated to those living nearest to the school, measured by a straight line between the home address and the school.

**Notes:**

- a) The school reserves the right to verify information and, if misrepresentation is confirmed, refuse or cancel the place.
- b) The school will not consider more than one application on behalf of the same student in a single academic year unless the school considers there is a significant change in the particular circumstances of that student.

**Notification**

Offer letters will be issued by the Local Authority on the National Offer Date (1st March or the first working day after).

**Right of Appeal**

Should the school be unable to offer places to all students who have applied those parents/guardians will have the right to appeal to:

The Clerk to the Governors, The Independent Appeals Panel, c/o Lees Brook Community School, Morley Road, Chaddesden, Derby, DE21 4QX

**Waiting List**

If the number of applications exceeds the number of places available, the school will then keep a waiting list of children who have not been offered places. Those children will be listed according to the priority order established at the time of admission.

**Applications Made Outside of the Normal Round of Admissions**

An application for a place can be made at any point during the school year by stating Lees Brook Community School as a preference on the common application form obtained from and returned to Derby City Council. The school will consider the application against the above criteria and a place will be offered by Derby City Council if one is available.

**Looked After Children**

When the school is oversubscribed, after the admission of pupils with Statements of Special Educational Needs where the school is named in the Statement, priority for admission will be given to any 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).