

BTEC Level 2 First Extended Certificate in Business (1 year course)

The BTEC Business Studies Extended Certificate is the equivalent of 2 GCSEs. This course is assessed through 100% coursework, therefore there will be no exam at the end of studying the course.

As part of the BTEC Business Studies course there are a number of units which you are required to study and pass in order to gain the qualification to either Pass, Merit, Distinction or Distinction Plus. (A* - C GCSE equivalent)

BTEC Grade/GCSE Equivalent: Pass = C, Merit = B, Distinction = A, Dist Plus = A*

These are the core units:

Unit number/title	Unit Contents
1. Business Purposes	<ul style="list-style-type: none"> • Business Ownership Structures • Size, Scale and Purpose of Business • Primary, Secondary and Tertiary Sectors of Business • External Influences Affecting Business
2. Business Organisations	<ul style="list-style-type: none"> • The Purpose of Aims and Objectives • Business Functions
3. Financial Forecasting for Business	<ul style="list-style-type: none"> • Cost, Revenues and Profit • Breakeven Analysis • Cash Flow Forecasting
4. People in Organisations	<ul style="list-style-type: none"> • Job Roles of Business • Organisation Structures • Job and Personal Descriptions/Specifications • Career Action Planning

Business courses provide students with various skills that employers desire including — communication, presentation, team working, leadership, research and report writing whilst working to deadlines. Following Lees Brook, Derby College offer Level 3 Business courses as a BTEC (coursework focused) or as AS/A Levels (examination assessment focus). There are also 13 other providers offering Level 3 Business courses. Students can also study a range of Business and Management courses at all universities providing an ideal grounding for many careers which might include: Banking and Finance, Marketing and Advertising, Property Development and Automotive Dealership Management, or even setting up your own business.

How is the course assessed?

You have to provide evidence of your learning through a number of assignments. The assessment approach of BTEC Business allows you to receive feedback on your progress throughout the course. Evidence for assessment comes from a range of activities including assignment and project work (coursework), case studies and workplace assessment. Learning activities reflect the nature of work within business by encouraging you to research and carry out assessment in the workplace, on websites or in simulated working conditions wherever possible. You will be encouraged to take some responsibility for your own learning and achievement.

“I chose this subject as it is a professional subject, which is well recognised at College and in the work place. The subject is 100% coursework which is less stressful and you get feedback on the assignments and the opportunity to make improvements. The units are interesting and fun”

Please see Mr Kershaw or Miss Walmsley for more informa-



The Skills Academy

